



Bedminster Township
One Miller Lane
Bedminster, NJ 07921
908 212-7000

Bedminster Township Land Use Board

Land Use Development Application Application Submission- Section A

Documents must be included in all application packages

- Land Use Development Application
- Affidavit of Notice
- Ownership Disclosure Statement
- Request for List of Property Owners—submit to Tax Assessor when application is submitted to Board Secretary
- Completeness Checklist(s)

Dear Applicant:

Attached is the application for the Land Use Board (LUB). Please complete the Application for Hearing, the Application Checklist, Zoning Officer's Denial form, Site Authorization Form, Certificate for Taxes and Sewers and the Sewer Application. Also included are templates for various notice requirements as well as the fee schedule. Meeting dates can be found www.bedminster.us.

Initially, five (5) copies of the completed application and other supporting documents must be submitted to the Land Use Secretary at the address above (all copies must be collated, folded and ready for distribution). Requirements for the application are outlined in the Application Checklist. The applicant must submit all items listed under the appropriate column unless a waiver for the item is requested. The checklist itself must be filled out under "applicant mark" and submitted as part of the application. An application and escrow fee will need to be paid at that time. (See the fee schedule for further information about fees)

After submission of the application, the Board has 45 days in which to review and determine completeness. If changes or additional documents are required, the applicant will be notified. Once all required information has been submitted and the application deemed complete, nine (9) copies of the completed application and other supporting documents must be submitted to the Land Use Secretary at the address above (all copies must be collated, folded and ready for distribution) and the hearing will be placed on the agenda for the next available meeting. The application and all supporting documents must also be submitted electronically for the Land Use Board Secretary to post on the Township's website at the time the application is to be heard.

Please note that there are various notice requirements which need to be completed no less than 10 days prior to the meeting date. Once your application receives approval from the LUB an additional five (5) copies are required for signature and distribution.

If the subject property is within the Historic District, you must file an application with the Historic Preservation Commission (HPC) as well. The HPC review and decision precedes the LUB meeting. The HPC's recommendation must be submitted to the LUB as it becomes part of the file in the form of a formal report.

If you have additional questions on the process, please contact me at 908 212-7000, ext. 27.

Best Regards,

Janine De Leon
Land Use Board Secretary
Rev. 2/2021



Bedminster Township Land Use Board
 One Miller Lane, Bedminster NJ 07921
 908 212-7000 ext. 427
 email: jdeleon@bedminster.us
www.bedminster.us

LAND USE DEVELOPMENT APPLICATION

FOR OFFICE USE ONLY

Date Submitted	Application No.	Type BOA PB	App Fee Check #	Escrow Fee Check #
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1. APPLICANT/DEVELOPER	2. OWNER
-------------------------------	-----------------

Name: _____ Address: _____ _____ City: _____ State: _____ Zip: _____ Phone: () _____ Fax: () _____ Email: _____ Interest in Property: _____	Name: _____ Address: _____ _____ City: _____ State: _____ Zip: _____ Phone: () _____ Fax: () _____ Email: _____ <i>Complete this section if applicant is not owner.</i>
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3. TYPE OF APPLICATION (check all that apply)

<input type="checkbox"/> "a" Variance (Appeal) <input type="checkbox"/> "b" Variance (Interpretation) <input type="checkbox"/> "c" Variance (Bulk) <input type="checkbox"/> "d" Variance (Use) <input type="checkbox"/> Build on Lot Not Fronting on Street <input type="checkbox"/> Certificate of Nonconformity <input type="checkbox"/> Subdivision, Minor <input type="checkbox"/> Subdivision, Major Preliminary <input type="checkbox"/> Subdivision, Major Final	<input type="checkbox"/> Site Plan, Minor <input type="checkbox"/> Site Plan, Waiver <input type="checkbox"/> Site Plan, Major Preliminary (Nonres or Res) <input type="checkbox"/> Site Plan, Major Final (Nonres or Res) <input type="checkbox"/> Subdiv. or Site Plan, Informal Review <input type="checkbox"/> Subdiv. or Site Plan, Extension of Approval <input type="checkbox"/> Subdiv. or Site Plan, Amend. of Approved Plan <input type="checkbox"/> Other: _____
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4. APPLICANT'S ATTORNEY	5. APPLICANT'S ENGINEER
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Name: _____ Address: _____ _____ City: _____ State: _____ Zip: _____ Phone: () _____ Fax: () _____ Email: _____	Name: _____ Address: _____ _____ City: _____ State: _____ Zip: _____ Phone: () _____ Fax: () _____ Email: _____
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6. APPLICANT'S OTHER PROFESSIONALS (Architect, Planner, Surveyor, etc.)

Name: _____
Address: _____

City: _____ State: _____ Zip: _____
Phone: () _____ Fax: () _____
Email: _____

Name: _____
Address: _____

City: _____ State: _____ Zip: _____
Phone: () _____ Fax: () _____
Email: _____

7. LOCATION OF PROPERTY

Street Address: _____ Block(s): _____
Zone: _____ Lot(s): _____
Type of Road Frontage: _____ (Highway, County Road, Local Road)

8. LAND USE

Existing Land Use: _____

Proposed Land Use: _____

of Existing Lots: _____ # of Proposed Lots: _____

Existing Form of Ownership: Fee Simple Rental Condominium Cooperative

Existing Deed Restrictions or Easements: No Yes (attach copies)

Proposed Deed Restrictions or Easements: No Yes (attach copies)

10. UTILITIES (check all that apply)

Existing: Public Water Private Well Public Sewer Private Septic System
 Natural Gas Electric Propane

Proposed: Public Water Private Well Public Sewer Private Septic System
 Natural Gas Electric Propane

11. ZONING SCHEDULE (complete all that apply)				Required	Existing	Proposed
Minimum Lot Requirements						
Area						
Width						
Depth						
Principal Buildings & Structures						
1 Side Yard						
2 Side Yards						
Front Yard						
Rear Yard						
Accessory Building & Structures						
Side Yard						
Rear Yard						

Required	Existing	Proposed
Maximum Building & Structure Height		
Principle		
Accessory		
Maximum Lot & Building Coverages		
Lot		
Building		

12. PARKING & LOADING REQUIREMENTS

of Parking Space Required: _____ # of Parking Spaces Provided: _____

of Loading Space Required: _____ # of Loading Spaces Provided: _____

13. OTHER APPROVALS REQUIRED

N.J. Dept. of Transportation No Yes

Somerset County Planning Board No Yes

Somerset County Soil Conservation District No Yes

Bedminster Township Historic Preservation Commission No Yes

NJDED Extension No Yes

NJDED Flood Hazard Area No Yes

NJDEP Wetlands No Yes

Other: _____ No Yes

Other: _____ No Yes

14. APPLICATION SUBMISSION MATERIALS (use additional sheets if necessary)

List all plans, reports, photos, etc. _____

15. PREVIOUS OR PENDING APPLICATIONS (use additional sheets if necessary)

List all previous or pending applications for this parcel. If current application is for the Amendment of a previously approved Subdivision or Site Plan, furnish a copy of the previously approved plan and describe the proposed amendments. _____

16. RELIEF REQUESTED (use additional sheets if necessary)

List arguments for Variances, Waivers of Development Standards and/or Submission Requirements.

17. EXPERT WITNESSES FOR APPLICANT

Name: _____ Type of Testimony: _____

Name: _____ Type of Testimony: _____

Name: _____ Type of Testimony: _____

Name: _____ Type of Testimony: _____

18. SIGNATURE OF APPLICANT

I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant, or that I am an Officer of the Corporate applicant or a General Partner of the Partnership applicant and am authorized to sign the application for the Corporation or Partnership.

SWORN & SUBSCRIBED before me this _____ day of _____, 20____	_____ SIGNATURE (applicant)	_____ DATE
_____ NOTARY	_____ PRINT NAME	

19. CONSENT OF OWNER

NOTE: If the property is owned by a corporation or an LLC this "consent of owner" must be signed by a corporate officer or managing member and a resolution must be attached authorizing that corporate officer/managing member to sign on behalf of the entity.

I certify that I am the Owner of the property which is the subject of this application. I hereby consent to the filing of this application and to the approval of the plans submitted therewith. I further consent to the inspection of the property in connection with this application as deemed necessary by the board and its professional staff.

I am aware that Bedminster Township will incur costs for professional review fees in the course of hearing and deciding this application. I am aware that the applicant has signed an escrow agreement that requires said applicant to be responsible to pay Bedminster Township for the costs incurred. By consenting to the filing of this application I agree that, in the event the applicant fails to pay all of those costs, I will be responsible to pay, and I will pay, any balance of those costs owed by the applicant to Bedminster Township. I further understand that if I fail to pay the amount owed Bedminster Township may seek and win a judgment against me for the amount owed plus counsel fees and costs and that that judgment may become a lien against my property.

SWORN & SUBSCRIBED before me this

_____ day of _____, 20_____

NOTARY

SIGNATURE (owner)

DATE

PRINT NAME

20. DISCLOSURE STATEMENT

If applicant is a corporation, partnership or LLC

An Ownership Disclosure Statement must be completed.

SIGNATURE (applicant)

DATE

21. SURVEY WAIVER CERTIFICATION

As of the date of this application, I hereby certify that the survey submitted with this application which is dated _____ shows and discloses the premises in its entirety, described as Block _____ Lot _____; and I further certify that no buildings, fences or other facilities have been constructed, installed or otherwise located on the premises after the date of the survey with the exception of the structures shown.

SWORN & SUBSCRIBED before me this

_____ day of _____, 20_____

NOTARY

SIGNATURE (applicant/owner)

DATE

PRINT NAME

TOWNSHIP OF BEDMINSTER APPLICATION CHECKLIST

SEE LAND DEVELOPMENT ORDINANCE ARTICLE 13-800

rev. 2.13.08

ITEM NUMBER	MINOR		MAJOR		VARIANCE			ITEM DESCRIPTION	APPLICANT MARK	STATUS	TOWNSHIP MARK	DRAWING (D) OR OTHER (O)	BOARD (B) OR STAFF (S) (see note 1)					
	SUBDIVISION	SITE PLAN	PREL.	FINAL	40:55D-70													
					(a) & (b)	(c)	(d)											
Administrative Requirements																		
1	•	•	•	•	•	•	•	•	•	•	•	•	Application Form	COMPLIES			O	B
														N/A				
														WAIVER				
2	•	•	•	•	•	•	•	•	•	•	•	•	Filing and escrow fees with calculation	COMPLIES			O	S
														N/A				
														WAIVER				
3	•	•	•	•	•	•	•	•	•	•	•	•	Certification of ownership or authorization to file application.	COMPLIES			O	B
														N/A				
														WAIVER				
4	•	•	•	•				•	•				Issuance or written denial of Certificate of Appropriateness from Historical Preservation Commission (see Section 13-806.7).	COMPLIES			O	B
														N/A				
														WAIVER				
5			•					•	•				The design engineer shall complete a certification that the plans are in compliance with the Residential Site Improvement Standards, or provide a list of exceptions proposed.	COMPLIES			D	B
														N/A				
														WAIVER				
6	•	•	•	•	•	•	•	•	•	•	•	•	Digital plan pursuant to subsections 13-804.2ii and 13-805.2 showing all existing and proposed lot lines, rights of way and easements. Site plan submission shall also include the proposed buildings and surface improvements (public or private).	COMPLIES			O	S
														N/A				
														WAIVER				
7								•	•	•	•	•	Letters directed to the Chairman of the Board and signed by a responsible official of all utility companies, etc., providing service to the tract as required by Ordinance.	COMPLIES			O	S
														N/A				
														WAIVER				
8		•						•	•	•	•	•	Certification in writing from the applicant to the Board that the applicant has either installed all improvements or posted a performance guarantee as per the Ordinance.	COMPLIES			O	S
														N/A				
														WAIVER				
9			•	•				•	•				Regional Significance Certification from the Township Engineer, together with proof of service of the application pursuant to subsections 13-804.2hh & 13-805.2f	COMPLIES			O	S
														N/A				
														WAIVER				
10	•	•	•	•	•	•	•	•	•	•	•	•	Certificate from the Township Tax Collector that all taxes and assessments are paid to date.	COMPLIES			O	S
														N/A				
														WAIVER				
11	•	•	•	•				•	•				Written receipt from the County Planning Board, verifying that the County has received the application and fees. This shall be required for a complete application.	COMPLIES			O	S
														N/A				
														WAIVER				
12	•	•	•	•				•	•				Existing and Proposed Watercourses: When a stream is proposed for alteration, improvement or relocation, or when a drainage structure or fill is proposed over, under in or along a running stream, a review report or status of review by the NJDEP shall accompany the application.	COMPLIES			D	B
														N/A				
														WAIVER				
13	•	•	•	•	•	•	•	•	•				If approval of conditional use is sought under Section 13-601 and subsections 13-522.6 and 13-522.8 of the Land Development Ordinances of the Township of Bedminster, the applicant shall provide proofs sufficient to demonstrate that all conditions will be met.	COMPLIES			D	B
														N/A				
														WAIVER				

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	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)							(d)
14	•	•	•	•			•	•	•	A copy of any protective covenants or deed restrictions applying to the land being developed or an indication of them on the submitted plan.	COMPLIES N/A WAIVER		O	B	
15	•	•			•	•	•	•		Deed descriptions, including metes and bounds, for all easements, covenants, restrictions and roadway and sight triangle dedications (existing and proposed)	COMPLIES N/A WAIVER		O	S	
16		•	•	•			•	•		For any airport development, expansion or construction, the current and complete Airport Master Plan, as approved by the appropriate Federal, State, or other agency having jurisdiction over the airport, to the extent required.	COMPLIES N/A WAIVER		O	S	
17	•	•	•	•			•	•		For each lot not served by sanitary sewer, approval by the Township Board of Health of percolation tests observed by the Township Health Officer and certified by a licensed professional engineer, indicating that the proposed lot(s) can adequately accommodate a septic system. Soil logs and permeability test results shall be signed by licensed PE.	COMPLIES N/A WAIVER		O	S	
Plan Requirements															
18	•	•	•	•	•	•	•	•		Plans signed and sealed by a NJ Professional Engineer and folded into eighths with title block revealed.	COMPLIES N/A WAIVER		D	B	
19	•	•	•	•	•	•	•	•		Scale of not less than 1"=100' on one of the four following standard sheet sizes: 8 1/2" x 13"; 15" x 21"; 24" x 36"; 30" x 42".	COMPLIES N/A WAIVER		D	B	
20	•	•	•	•	•	•	•	•		Key Map at a scale less than 1" = 2000'.	COMPLIES N/A WAIVER		D	B	
21	•	•	•	•	•	•	•	•		Title Block: Name of subdivision or development, Bedminster Township and Somerset County.	COMPLIES N/A WAIVER		D	B	
22	•	•	•	•	•	•	•	•		Title Block: Name, title, address and telephone number of subdivider or developer.	COMPLIES N/A WAIVER		D	B	
23	•	•	•	•	•	•	•	•		Title Block: Name, title, address and license number of the professionals who prepared the plot or plan.	COMPLIES N/A WAIVER		D	B	
24	•	•	•	•	•	•	•	•		Title Block: Name, title and address of the owner or owners of record.	COMPLIES N/A WAIVER		D	B	
25	•	•	•	•	•	•	•	•		Title Block: Scale (written and graphic).	COMPLIES N/A WAIVER		D	B	
26	•	•	•	•	•	•	•	•		Title Block: Date of original preparation and of each subsequent revision thereof and a list of specific revisions entered on each sheet.	COMPLIES N/A WAIVER		D	B	
27	•	•	•	•	•	•	•	•		North Arrow.	COMPLIES N/A WAIVER		D	B	
28	•	•	•	•	•	•	•	•		Approval signature lines	COMPLIES N/A WAIVER		D	B	

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	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)							(c)	(d)
41	•	•	•	•	•	•	•	•	Existing and proposed contours as required by Ordinance.	COMPLIES N/A WAIVER		D	B		
42	•	•	•	•	•	•	•	•	Road right-of-way dedication and improvement, as applicable.	COMPLIES N/A WAIVER		D	B		
43	•	•	•	•	•	•	•	•	Sight triangle easements, as applicable	COMPLIES N/A WAIVER		D	B		
44	•	•	•	•	•	•	•	•	Graphic depictions, including bearings and distances of easements, covenants, restrictions and roadway and sight triangle dedications (existing and proposed)	COMPLIES N/A WAIVER		D	B		
45	•	•	•	•	•	•	•	•	Soil types as per the County Soil Conservation District. Proposals for soil erosion and sediment control as required by N.J.S.A. 4:24-39 et seq.	COMPLIES N/A WAIVER		D	B		
46	•	•	•	•	•	•	•	•	Locations of all existing structures as required by Ordinance.	COMPLIES N/A WAIVER		D	B		
47	•	•	•	•	•	•	•	•	Required front, side and rear setback lines.	COMPLIES N/A WAIVER		D	B		
48	•	•	•	•	•	•	•	•	Size, height and location of all proposed buildings structures, signs and lighting facilities.	COMPLIES N/A WAIVER		D	B		
49	•	•	•	•	•	•	•	•	All dimensions necessary to confirm conformity to the Ordinance requirements.	COMPLIES N/A WAIVER		D	B		
50	•	•	•	•	•	•	•	•	The proposed location, direction of illumination power and type of proposed outdoor lighting including details, luminaries and hours of operation.	COMPLIES N/A WAIVER		D	B		
51	•	•	•	•	•	•	•	•	The proposed screening, buffering and landscaping plan, with the information required by the Ordinance.	COMPLIES N/A WAIVER		D	B		
52	•	•	•	•	•	•	•	•	The location and design of any off-street parking area, showing size and location of bays, aisles and barriers.	COMPLIES N/A WAIVER		D	B		
53	•	•	•	•	•	•	•	•	All means of vehicular access or egress to and from the site onto public streets, with the information required by Ordinance.	COMPLIES N/A WAIVER		D	B		
54	•	•	•	•	•	•	•	•	Plans for all stormwater management systems	COMPLIES N/A WAIVER		D	B		
55	•	•	•	•	•	•	•	•	The location of existing utility structures on the tract and within 200' of its boundaries.	COMPLIES N/A WAIVER		D	B		
56	•	•	•	•	•	•	•	•	Plans, typical cross sections and construction details, horizontal and vertical alignment, of the centerline of all proposed streets and of existing streets abutting the tract as required by Ordinance.	COMPLIES N/A WAIVER		D	B		
57	•	•	•	•	•	•	•	•	Existing and proposed permanent monuments.	COMPLIES N/A WAIVER		D	B		

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	SUBDIVISION	SITE PLAN	PREL.	FINAL	40:55D-70	(a) & (b)	(c)	(d)						
			SUBDIVISION	SITE PLAN										
58	•	•	•	•		•	•		The location of all soil logs, permeability tests	COMPLIES N/A WAIVER		D	B	
59	•	•	•	•	•	•	•		Acknowledgement of notice of adjacent agricultural land and uses and Waiver of objection to such uses in accordance with subsection 3-7.7 of the Revised General Ordinances of the Township of Bedminster 1984, as heretofore supplemented and amended	COMPLIES N/A WAIVER		D	B	
60					•	•	•		A section or staging plan, if proposed	COMPLIES N/A WAIVER		D	B	
61	•		•		•	•	•		Preliminary architectural floor plans and elevations of sufficient detail to demonstrate compliance with ordinance standards.	COMPLIES N/A WAIVER		D	B	
62	•	•	•	•	•	•	•		HUC-14 boundaries for all watersheds on and within 100 feet of the subject property; C-1 watersheds to be identified.	COMPLIES N/A WAIVER		D	B	
Reports														
63			•	•	•	•	•		In the case of any subdivision or site plan submission of a planned development, all of the required information for all of the properties comprising the planned development.	COMPLIES N/A WAIVER		O	B	
64	•	•	•	•		•	•		Environmental Commission scoping document, including any additional data requested by Environmental Commission based on review of scoping document	COMPLIES N/A WAIVER		O	B	
65	•	•	•	•	•	•	•		Computations for all stormwater management systems	COMPLIES N/A WAIVER		O	S	
66	•	•	•	•	•	•	•		All applications for wireless telecommunications antennas and towers shall provide the items listed in section 13-522.9.b	COMPLIES N/A WAIVER		O	S	

Note 1:
For items marked "S", five full size, complete sets of all drawings, reports, etc. are required.
For items marked "B", an additional 12 sets of 1/2 scale drawings and report executive summaries are required in addition to the staff copies.
It is requested that all reports, checklists, etc. be submitted with two sided copies.

Prepared by:

Name Date

Signature

Reviewed by:

Name Date

Signature



Bedminster Township Joint Land Use Board
One Miller Lane, Bedminster NJ 07921
908 212-7000 ext. 421 www.bedminster.us

ZONING OFFICER'S DENIAL LETTER

NAME _____ ADDRESS _____

PHONE _____ FAX _____ EMAIL _____

Property Owner Name _____

Address _____

Phone _____ Fax _____ Email _____

Property Address _____ Block _____ Lot _____

Description of Request: _____

Zoning Table:

Zone _____ Primary Structure _____ Accessory Structure _____

	Zone Allowable	Existing	Proposed
Front Yard Setback			
Rear Yard Setback			
Side Yard Setback			
Side Yard Setback			
Height			
Lot Coverage			
Building Coverage			

In violation of Bedminster Township Zoning Ordinance(s):

- # _____ Description _____
- # _____ Description _____
- # _____ Description _____

Variance(s) Required: _____

Remarks: _____

 Zoning Officer, Bedminster Township

 Date



Bedminster Township Joint Land Use Board
One Miller Lane, Bedminster NJ 07921
908 212-7000 ext. 427 www.bedminster.us

SITE INSPECTION FORM

RE: Lot _____ Block _____

I, _____, the undersigned property owner, do hereby authorize
Bedminster Township Officials to inspect the property owned by me at _____
_____ in connection with my application to the Land Use
Board for this property.

Date: _____

Phone#: _____

Property Owner or Authorized Agent



Bedminster Township Land Use Board
One Miller Lane, Bedminster NJ 07921
908 212-7000 ext. 432 www.bedminster.us
Office of the Tax Collector

Phone 908 212-7000 Ext. 433
Email: AMcKenna@bedminster.us

CERTIFICATION OF STATUS OF MUNICIPAL TAX AND SEWER FEES

To _____ Board of Adjustment _____ Planning Board

Property Owner _____

Property Location _____ Block _____ Lot _____

Note that any billing or delinquency subsequent to the date of this certification and prior to the Board hearing must be timely paid and proof must be filed with the Board.

(This section is to be completed by the Tax Collector)

Please be advised that the current status of tax and utility fees are:

Tax status is paid current / due but not delinquent / delinquent

Last Tax payment was made on _____ for _____ Quarter _____

Next Tax payment is due _____

Tax is delinquent if not paid by _____

Sewer status is paid current / due but not delinquent / delinquent

Last Sewer payment was made on _____ for _____ Quarter _____

Next Sewer Payment is due _____

Sewer becomes delinquent if not paid by _____

_____ Not served by Municipal Sewer.

Dated: _____

Adriana McKenna, Tax Collector



Township of Bedminster
 One Miller Lane
 Bedminster, NJ 07921
 (908) 212-7000
 Attn: Tax Assessor

REQUEST FOR LIST OF PROPERTY OWNERS

Subject property must be identified by Block, Lot, and Street Address. If the property contains multiple lots, list each separately. If the property is on multiple blocks, use separate lines for each block.

Street Address	Block	Lot	Lot	Lot

I do hereby request that the Tax Assessor compile and certify a list of property owners within 200 feet of the property described above. With this request, I hereby submit the required fee of **\$10.00**, cash or check (**made out to Township of Bedminster**).

Requestor's Name: _____ Phone #: _____
 Address: _____ Email: _____

Signature Date

Note: Your request will be processed by the Tax Assessor within seven (7) calendar days of the filing of this form and payment of the required fees as required by N.J.S.A. 40:55D-12c. The seven (7) day time period will begin on the day that this form and the required fee are received by the Tax Assessor.

Adjoining Municipalities: If the subject property is within 200 feet of an adjacent municipality, notice of your application must be served on the Clerk of that municipality. In addition, you must request a 200 foot list from the municipality and notice of your application must be served on the persons and entities whose names appear on that list.

*****OFFICE USE ONLY*****

AMOUNT: \$ _____ CHECK #: _____ DATE: _____ INITIALS: _____

Bedminster Township Land Use Board
OWNERSHIP DISCLOSURE STATEMENT

NAME OF CORPORATION, PARTNERSHIP OR LLC: _____

Listed below are the names and addresses of all owners of 10% or more of the stock/interest* in the above referenced corporation or partnership:

	NAME	ADDRESS
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

*If a corporation or a partnership owns 10% or more of the stock of a corporation or 10% or greater interest in a partnership, that corporation or partnership shall list the names and addresses of its stockholders holding 10% or more of its stock or 10% or greater interest in the partnership, and this requirement shall be followed until the names and addresses of the non-corporate stockholders and individual partners exceeding the 10% ownership criterion established have been listed.

SWORN & SUBSCRIBED before me this
 _____ day of _____, 20____

 SIGNATURE (applicant) DATE

 NOTARY

 PRINT NAME

	Application Charge	plus	Escrow Account
1. Subdivisions			
(a) Minor Plat	\$200.00 plus \$50.00 per lot		\$2,500.00
(b) Preliminary Major Plat	\$300.00 plus \$50.00 per lot		\$3,500.00 per lot, provided a per lot minimum \$7000.00 shall be deposited. In no event shall the initial escrow deposit exceed \$10,500.00.
(c) Final Major Plat	\$100.00		\$100.00 per lot, provided a minimum \$1,000.00 shall be deposited. In no event shall the initial escrow deposit exceed \$8,000.00.
(d) Informal Presentation	\$0 (1 appearance only)		None required
(e) Concept Plat for Review			
(1) Minor Plat	\$25.00		\$500.00
(2) Major Plat	\$100.00		\$1,000.00
2. Site Plans			
(a) Minor	\$250.00		\$3,500.00
(b) Preliminary Residential	\$250.00 plus \$25.00 per dwelling unit		\$3,500.00 plus \$50.00 per dwelling unit provided a minimum \$7,500.00 shall be deposited. In no event shall the initial escrow deposit exceed \$11,000.00.
(c) Preliminary Nonresidential Plan	\$250.00 plus \$.05 per sq. ft. of proposed new building to a maximum of \$5,000.00		\$3,500.00, plus \$0.2/ sq. ft. of gross floor area provided a minimum \$7,500.00 shall be deposited. In no event shall the initial escrow deposit exceed \$11,000.00.
(d) Final Plan	\$250.00		\$1,000.00 plus \$25.00 per dwelling unit (residential) or \$0.1/sq. ft. of gross floor area (non residential), provided a minimum \$2,500.00 shall be deposited. In no event shall the initial escrow deposit exceed \$8,000.00.
(e) Informal Presentation	\$0 (1 appearance only)		None required
(f) Concept Plan for Review			
(1) Minor Plan	\$25.00		\$500
(2) Major Plan	\$100.00		\$1000.00
(g) Site Plan Waiver	\$50.00		\$500.00
3. Variances			
(a) Appeals (40:55D-70a)	\$125.00		\$1,000.00
(b) Interpretation (40:55D-70b)	\$125.00		\$1,000.00

(c) Bulk (40:55D-70c)		
First Variance	\$175.00	\$1,500.00
Each Additional Variance	—	\$250.00
(d) Use (40:55D-70d)		
First Variance	\$275.00	\$2,500.00
Each Additional Variance	—	\$500.00
(e) Permit (40:55D-34 and 35)		
	\$175.00	\$1,500.00
4. Certified list of property owners. See subsection 13-706.4c of this chapter.	\$0.25/name or \$10.00, which-ever is greater	None required
5. Copy of Minutes, Transcripts or Decisions. See subsection 13-706.5 and Section 13-708 of this chapter.	\$1.00/page for first copy of said page plus \$0.25/ copy for each additional copy of said page	None required
6. Bond Releases		
(a) Performance	\$100.00	Where costs of improvements were less than \$50,000.00, the escrow shall be \$750.00; where \$50,000.00 to \$100,000.00—\$1,500.00; over \$100,000.00—\$2,000.00.
(b) Maintenance	\$100.00	Where costs of improvements were less than \$50,000.00, the escrow shall be \$750.00; \$50,000.00 to \$100,000.00—\$1,500; over \$100,000.00—\$2,000.00
7. Tax Map Revision Fee:		
(a) Minor Subdivision Plat:	\$75.00 per lot	
(b) Final Major Subdivision Plat:	\$75.00 per lot not to exceed \$3,500.00 per application	
(c) Site Plan application creating condominium units (whether residential or commercial units):	\$75.00 per unit, not to exceed \$3,500.00 per application.	
8. Site plan application fees and escrows for telecommunications installations shall be as follows:		
(a) If no tower is proposed	\$1,000.00	\$2,000.00
(b) If a new tower is proposed	\$5,000.00	\$5,000.00